

RECORD OF PROCEEDINGS

Minutes of Oak Hill Union Local Board of Education Meeting

Held October 8, 2025

Paula Stewart, President, called the meeting to order on October 8, 2025 at 4:32 p.m. The meeting was held at the Oak Hill High School Library, 5063 State Route 93, Oak Hill, OH.

Upon call of the roll the following members answered as present: Paula Stewart, Joe Elcess, Tyler Evans, Mike French, and Tim Howard.

081-25 Approve Minutes and Financial Reports

Mr. Evans made the motion to approve minutes and financial reports, investment report and bills paid for September, 2025. Mr. French made a second to the motion.

Roll Call Vote: 5 yea

Evans yea French yea Elcess yea Howard yea Stewart yea

October is **National Principals Month.**

Each October, National Principals Month recognizes the vital role principals play in making schools successful. Principals are among the hardest working—yet often least recognized—leaders in education. Their vision, dedication, and determination set the tone for academic success and provide the driving force behind student achievement.

We honor these unsung heroes for their tireless efforts and commitment to excellence in education.

- Whitney Crabtree, High School Principal
- Josh Donley, Middle School Principal
- Rebekah Potter, Elementary Principal
- Morganne Newsom, Elementary Asst. Principal

October 2 is **School Custodian Appreciation Day.**

Thank you to our custodians for keeping our school clean, safe, and welcoming each day. We appreciate all you do!

Superintendent's Report - discussed/informed the board of the following:

- October 17, 2025 *End of First 9 Weeks*
- October 31, 2025 *Halloween Parties*
- November 6, 2025 *Parent-Teacher Conferences*
- November 7, 2025 *Staff In-Service*
- November 13, 2025 *Senior Parent Bingo*
- November 17, 2025 *Red Cross Blood Drive*
- Addressed public participation last month: Cheer block at the football game, continue to have pep rallies, and team visits to the Elementary.

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082-25 Approve New Business

Mrs. Stewart made the motion to approve the following items:

- A. Authorize the Superintendent and Treasurer to work with the District's legal counsel, Bricker Graydon LLP, to prepare and issue the RFQs for both the CMR and Design Professional related to the Project Middle School High School Expansion Project.

WHEREAS, the Board of Education of the Oak Hill Union Local School District (the "Board") is planning to undertake the Middle School / High School Expansion Project (the "Project") to address facility needs and improvements within the District; and

WHEREAS, the Board recognizes the need to engage both a Construction Manager at Risk (CMR) and a Design Professional in accordance with the requirements of Ohio Revised Code Sections 9.33 through 9.334 and 153.65 through 153.71, respectively; and

WHEREAS, the preparation of Requests for Qualifications (RFQs) for these professional services require careful attention to the statutory requirements governing public construction procurement and the inclusion of appropriate legal provisions to protect the District's interests; and

WHEREAS, the Board desires to authorize the Superintendent and Treasurer to work with the District's legal counsel, Bricker Graydon LLP, to prepare and issue the RFQs for both the CMR and Design Professional related to the Project;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Oak Hill Union Local School District, Jackson County, Ohio, that:

- 1. The Superintendent and Treasurer are hereby authorized and directed to consult and utilize the services of Bricker Graydon LLP, the District's legal counsel, in the preparation of the Requests for Qualifications (RFQs) for both a Construction Manager at Risk (CMR) and a Design Professional in connection with the Middle School / High School Expansion Project.*
- 2. Bricker Graydon LLP shall assist in ensuring that the RFQs, evaluations, and related contract documents comply with all applicable provisions of the Ohio Revised Code and reflect best practices for public construction procurement.*
- 3. The Superintendent and Treasurer are further authorized to take any and all actions necessary to carry out the intent of this Resolution, including publishing, distributing, and evaluating the RFQs in accordance with applicable law.*
- 4. This Resolution shall take effect and be in force immediately upon its adoption.*

Mr. Howard made a second to the motion.

Roll Call Vote: 5 yea

Stewart yea Howard yea Elcess yea Evans yea French yea

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083-25 Approve Personnel

Mr. Evans made the motion to approve the following personnel:

- A. Approved the following substitutes for the 2025-2026 school year pending certifications.

Substitute Teacher's Aide:

Brittany Rhodes

Mrs. Stewart made a second to the motion.

Roll Call Vote: 5 yea

Evans yea Stewart yea Elcess yea French yea Howard yea

084-25 Field Trips/Professional Meetings

Mr. French made the motion to approve the following field trips/professional meetings:

- A. Approve the following field trips for the 2025-2026 school year.

<u>Date:</u>	<u>Group:</u>	<u>Location:</u>
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10/16/2025	BPA	Jackson, Ohio (4 other dates TBD for Officer Meetings)
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12/18/2025	FFA	Leadership Night - Gallia Academy HS (Gallipolis, OH)
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- B. Approve the following requests for professional meeting and travel for the 2025-2026 school year.

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|-------------------|------------------------------|--------------------|
| • Zack Kiser | Volleyball State Tournaments | November 7-9, 2025 |
| • Angela Richards | ESC Art Meeting | October 3, 2025 |

Mr. Evans made a second to the motion.

Roll Call Vote: 5 yea

French yea Evans yea Elcess yea Howard yea Stewart yea

085-25 Approve Financials

Mr. Howard made the motion to approve the following financial items:

- A. Approve the Petition for Annexation between the Board of Education and the Village of Oak Hill.
- B. Approve the College Contact Memorandum of Understanding to assist with college and career guidance.
- C. Approve the district's Financial Forecast for years ending June 30, 2026 through June 30, 2029 and its submission to the Ohio Department of Education and Workforce to comply with Administrative Rule 3301-92-04 and House Bill 96 as presented.

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Mrs. Stewart made a second to the motion.

Roll Call Vote: 5 yea

Howard yea Stewart yea Elcess yea Evans yea French yea

Communication:

- *Mr. Elcess stated that the scoreboard looks great!*
- *Mr. Evans thanked Whitney for getting the student section for last week's game and for Elementary involvement.*

086-25 Executive Session

Mrs. Stewart made the motion to enter into executive session for the current form, RC 121.22 for (6) preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees. Mr. Evans made a second to the motion.

The Board invited Mr. Mantell and Ms. Harrison to enter into executive session.

The Board entered into executive session at 4:51 p.m. and exited at 5:40 p.m.

087-25 Adjournment 5:41 p.m.

Mr. Elcess made the motion to adjourn. Mrs. Stewart made a second to the motion.

Roll Call Vote: 5 yea

Elcess yea Stewart yea Evans yea French yea Howard yea

The next regularly scheduled meeting will be held on November 19, 2025 at 5:30 p.m.

President

Attest:

Treasurer