

RECORD OF PROCEEDINGS

Minutes of Oak Hill Union Local Board of Education Meeting

Held May 14, 2025

Paula Stewart, President, called the meeting to order on May 14, 2025 at 4:00 p.m. The meeting was held at the Oak Hill High School Library, 5063 State Route 93, Oak Hill, OH.

Upon call of the roll the following members answered as present: Paula Stewart, Joe Elcess, Tyler Evans, Mike French, and Tim Howard.

042-25 Approve Minutes and Financial Reports

Mr. Elcess made the motion to approve minutes and financial reports, investment report and bills paid for April, 2025. Mr. Howard made a second to the motion.

Roll Call Vote: 5 yea

Elcess yea Howard yea Evans yea French yea Stewart yea

Superintendent's Report - discussed/informed the board of the following:

- *We extend our sincere thanks to **Scott Borden** for his continued support to our athletics, boys basketball, and girls basketball.*

Teacher/Staff Appreciation Week

Bus Appreciation Week

Nurse Appreciation Week

- *May 3 Oak Hill Junior/Senior Prom*
- *May 5-9 Teacher and Staff Appreciation Week*
- *May 8 5th Grade Wax Museum*
- *May 11 Choir Banquet*
Baccalaureate at 7:00 p.m.
- *May 12 Senior Sunset*
- *May 13 Track/Field SOC Meet*
- *May 14 Senior Cookout*
- *May 16 Kindergarten Fun Day*
Senior Breakfast at 7:00 a.m.
Senior Awards at 8:00 a.m.
Senior Slideshow
Flower Pinning at 7:15 p.m.
Graduation at 8:00 p.m.
- *May 19 Kindergarten Graduation*
- *May 20-22 PS/Kindergarten Screening*
- *May 20 OHE Fun Day*
- *May 22 Last Day for Students/2 Hr. Early Dismissal*
- *May 23 Teacher In-Service*
- *May 27-30 Summer Academy at OHE*

RECORD OF PROCEEDINGS

Minutes of Oak Hill Union Local Board of Education Meeting

Held May 14, 2025

043-25 Approve New Business

Mr. French made the motion to approve the following item:

- A. Approve the workforce development opportunity with United Steels Works for providing Manufacturing Skill Standards Council (MSSC) and other industry-related training, class, and services for students.

Mr. Mantell gave update on Pilot Program/Training Site. Online training; Industry credential.

Mrs. Stewart made a second to the motion.

Roll Call Vote: 5 yea

French yea Stewart yea Elcess yea Evans yea Howard yea

044-25 Approve Personnel

Mrs. Stewart made the motion to approve the following personnel:

- A. Approved the following retirement.
 - Brenda Rochus, Secretary and MS/HS Attendance (Effective September 12, 2025)
- B. Accepted the following resignation.
 - Kourtney Brown, Grade 2 (Effective end of the 2024/2025 school year)
- C. Approved the following contracts as new hires for the 2025-2026 school year, subject to the completion of all state and local requirements, compensation as per the negotiated agreement.

Classified Contracts:

- Kristal Chaffin, Bus Driver (1-Year)
- Carina Dickens, Bus Driver (1-Year)

****Per CBA, seniority will be determined by a coin flip.*

Mr. Howard made a second to the motion.

Roll Call Vote: 5 yea

Stewart yea Howard yea Elcess yea Evans yea French yea

045-25 Approve Additional Personnel

Mr. Evans made the motion to approve the following additional personnel:

- D. Approved the following contracts as new hires for the 2025-2026 school year, subject to the completion of all state and local requirements, compensation as per the negotiated agreement.

RECORD OF PROCEEDINGS

Minutes of Oak Hill Union Local Board of Education Meeting

Held May 14, 2025

Certified Contract:

- Westen Hale, MS/HS Intervention Cross-Categorical (1-Year)

Mr. French made a second to the motion.

Roll Call Vote: 4 yea; 1 abstain

Evans yea French yea Elcess abstain Howard yea Stewart yea

046-25 Approve Additional Personnel

Mrs. Stewart made the motion to approve the following additional personnel:

- E. Approved the following contracts starting with the 2025-2026 school year.

Certified Contracts

- Luke Hammond (1-Year) (2nd)

- F. Approved the Superintendent's contract beginning the 2025-2026 school year.

- Jason Mantell, Superintendent (5-Year)

- G. Accepted the following supplemental resignation for the 2025-2026 school year.

- Luke Hammond, JV/Assistant Varsity Track Boys

- H. Approved Principals and Athletic Directors recommendation for the following supplemental contracts for the 2025-2026 school year pending all certifications.

- | | |
|---------------------------------|-------------------|
| • Varsity Track Boys | Luke Hammond |
| • Assistant Jr. High Football | Michael Hale |
| • Assistant Varsity Football II | Flint Barger, Jr. |

- I. Approved Principals recommendation for the following TBT supplemental contracts for the 2025-2026 school year.

ELEM

Kindergarten	Ashley Massie
Grade 1	Andrea Michael
Grade 2	Emily Woods
Grade 3	Tori Duncan
Grade 4	Jamie Ehman
Grade 5	Philip Malone
Special Education/Intervention	Christine Simmering
Art/Music/PE	Renea Creech

RECORD OF PROCEEDINGS

Minutes of Oak Hill Union Local Board of Education Meeting

Held May 14, 2025

OHMS

Math	Laurie Willis
Science	Shayna Hagerty
English/LA	Sonya Davis
Special Education/Intervention	Tim Sowers

OHHS

Math	Ryan Fowble
Science	Sherry Dempsey
English/LA	Angela Caldwell
Social Studies	Nathan Dugan
Career Tech	Joy Hale
Special Education/Intervention	Chris Callihan
MS/HS Art/Music/PE	Angela Richards

Mr. French made a second to the motion.

Roll Call Vote: 5 yea

Stewart yea French yea Elcess yea Evans yea Howard yea

047-25 Approve Additional Personnel

Mr. Evans made the motion to approve the following additional personnel:

J. Approved the following supplemental contracts for the 2025-2026 school year.

OHMS

Social Studies Josie Howard

Mr. French made a second to the motion.

Roll Call Vote: 4 yea; 1 abstain

Evans yea French yea Elcess yea Howard abstain Stewart yea

048-25 Approve Additional Personnel

Mr. Howard made the motion to approve the following additional personnel:

K. Approved the following supplemental contracts for the 2025-2026 school year.

- Rylee Bates - 20 extended days as Elementary School Counselor
- Karen Spees - 20 extended days as Middle/High School Counselor
- Elizabeth Morgan - Preschool Director

L. Approved the Principals and Athletic Directors recommendation for the following volunteers for the 2024-2025 school year pending all certifications.

- Chloe Chambers Varsity Boys Track Assistant Volunteer

RECORD OF PROCEEDINGS

Minutes of Oak Hill Union Local Board of Education Meeting

Held May 14, 2025

M. Approved the Principals and Athletic Directors recommendation for following volunteers for the 2025-2026 school year pending all certifications.

- | | |
|-------------------|---------------------|
| • Lowell Swann | Jr. High Football |
| • Jimmy Williams | Jr. High Football |
| • Dennis Fleming | JV/Varsity Football |
| • Josh McCarty | JV/Varsity Football |
| • Jody Fulk | JV/Varsity Football |
| • Brandy Fitzhugh | JV/Varsity Football |

N. Approved the Principals recommendation for the following students for summer technology help at \$13.00 per hour, pending all requirements.

- Zoe Dunn
- Eliya Hutchison
- Grant Lambert

O. Approved the following unpaid leaves of absence.

- Scott Perkins, 1/2 Day
- Jordan Bostic, 1 Day

P. Approved the College Credit Plus (CCP) Memorandum of Understanding with Rio Grande Community College for the 2025-2026 school year.

Mr. Evans made a second to the motion.

Roll Call Vote: 5 yea

Howard yea Evans yea Elcess yea French yea Stewart yea

049-25 Professional Meetings

Mrs. Stewart made the motion to approve the following professional meetings:

A. Approve the following requests for professional meeting and travel for the 2025-2026 school year:

Becky Terry	April 22, 2025 GFS Warehouse (Springfield Distribution Center)
Gretchen Fisher	May 4-6, 2025 OAEP Spring Conference 2025

Mr. French made a second to the motion.

Roll Call Vote: 5 yea

Stewart yea French yea Elcess yea Evans yea Howard yea

RECORD OF PROCEEDINGS

Minutes of Oak Hill Union Local Board of Education Meeting

Held May 14, 2025

050-25 Approve Financials

Mr. Howard made the motion to approve the following financial items:

Treasurer Harrison discussed and updated the board on the following:

- *Adkins Property*
- *Transfers*
- *Paving Project*
- *Audits and Financial Health Indicator Reports for each district are made available through the **Hinkle System** and will be posted publicly on the AOS website.*
-

- A. Approve the district's Five-Year Forecast for years ending June 30, 2025 through June 30, 2029 and its submission to the Ohio Department of Education to comply with Administrative Rule 3301-92-04.
- B. Acknowledgment of receipt and review of Auditor of State Financial Health Indicator Report for the 2022-2023 and 2023-2024 Fiscal Years.
- C. Approve the following general fund transfers:
 - \$100,000.00 to 035 Severance Fund
 - \$250,000.00 to 003/9004 Football Stadium for Capital Improvement
- D. Authorize the Superintendent and Treasurer to award the general contract to Roberts Paving, Inc. for the District Paving Project to the bidder determined to be the lowest responsible bidder, in accordance with the competitive bidding process. Further, the Board authorizes the Superintendent and Treasurer to execute the general contract with the selected bidder in an amount not to exceed the total bid amount. Authorization includes the approval to make necessary changes based on the per-linear-foot and per-square-foot unit costs as specified in the Request for Proposal (RFP), for the completion of all work required under the scope of the Project.
- E. Approve the basic contractual agreement for the Cooperative Special Education and Related Services Program with Gallia-Jackson-Vinton JVSD for the 2025-2026 school year.
- F. Approve the Agreement for Operation of Career-Technical Programs and Courses with Gallia-Jackson- Vinton JVSD to operate Career-Technical programs for the 2025-2026 school year.
- G. Authorize the Superintendent and Treasurer to enter into a Cooperative Contract for related Services with South Central Ohio Educational Service Center for the 2025-2026 school year. Project cost for the 2025-2026, \$65.00 per student, will be based on the May 2025 ADM Base Cost Report Line b.

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Services to include:

Audiologist
Vision Teachers
Physical Therapists
Physical Therapy Asst
Occupational Therapist
Occupations Therapy Asst
Teacher of the Deaf
Staff Coordinator

- H. Approve a one-year renewal agreement with Jefferson Health Plan/United Healthcare for the provision of medical insurance coverage for district employees. The renewal term is effective from July 1, 2025 through June 30, 2026. There will be no increase in premium costs (0% increase) for this renewal period.
- I. Approve the renewal with Luminaire Health for board paid dental plan for the 2025-2026 plan year.

Renewal -0- percent increase:

Monthly Rates	OLD	NEW
Single	\$26.98	\$26.98
Family	\$77.58	\$77.58

- J. Authorize the treasurer to enter into a service agreement with S.T.A.R.T. School Transportation Active-Threat Response Training in the amount of \$10,500. Bloom Vernon School District will be joining Oak Hill for training and reimbursing half the cost in the amount \$5,250.
- K. Approve the 2025-2026 student accident insurance underwritten by the Guarantee Trust Life Insurance Company, administered by N. Carol Insurance Agency, Inc., at the following rates:

COVERAGE	GRADES	PREMIUMS	COVERAGE	GRADES	PREMIUMS
		Low/High	Football Only	10-12	Low/High
24 - Hour	K-6	\$79/\$158	Per Player		\$129/\$258
	7-12	\$91/\$182			
School-time	K-6	\$23/\$46			
	7-12	\$37/\$74			

- L. Approve the rate of \$50.00 per hour for Special Education Related Services extended outside the 2024-2025 school year.

RECORD OF PROCEEDINGS

Minutes of Oak Hill Union Local Board of Education Meeting

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- M. Approve BoardDocs LT agreement for the period of one year beginning May 29, 2025 through May 28, 2026 in the amount of \$2,700.00.
- N. Approve the Jason Mantell's membership for professional services to Institute for Education Innovation for the 2025-2026 school year.
- O. Accept the following donations:

<u>To:</u>	<u>From:</u>	<u>Amount:</u>
Band	Big O	\$ 50.00
FFA	VFW Post 8402	\$1,000.00
	Mid-America	\$ 500.00
Softball	Oak Medical/J. Moore	\$ 100.00

Mr. French made a second to the motion.

Roll Call Vote: 5 yea

Howard yea French yea Elcess yea Evans yea Stewart yea

051-25 Executive Session

Mrs. Stewart made the motion to enter into executive session for the current form, RC 121.22 for (1) the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees, (8) Consideration of confidential information related to a) marketing plans, business strategy, personal finance for economic development assistance under provision of state law; b) to protect interest of applicants or possible investment of public fund expenditures. Mr. Evans made a second to the motion.

The board invited Mr. Mantell and Ms. Harrison to enter into executive session.

The board entered into executive session at 4:26 p.m. and exited at 4:54 p.m.

052-25 Adjournment 4:56 p.m.

Mr. Elcess made the motion to adjourn. Mr. Evans made a second to the motion.

Roll Call Vote: 5 yea

Elcess yea Evans yea French yea Howard yea Stewart yea

The next regularly scheduled meeting will be held on June 25, 2025 at 4:00 p.m.

President

Attest:

Treasurer