

RECORD OF PROCEEDINGS

Minutes of Oak Hill Union Local Board of Education Meeting

Held September 23, 2025

Paula Stewart, President, called the meeting to order on September 23, 2025 at 5:30 p.m. The meeting was held at the Oak Hill High School Library, 5063 State Route 93, Oak Hill, OH.

Upon call of the roll the following members answered as present: Paula Stewart, Joe Elcess, Tyler Evans, Mike French, and Tim Howard.

074-25 Approve Minutes and Financial Reports

Mr. French made the motion to approve minutes and financial reports, investment report and bills paid for August, 2025. Mr. Evans made a second to the motion.

Roll Call Vote: 5 yea

French yea Evans yea Elcess yea Howard yea Stewart yea

Recognition:

Spring 2025 Perfect Test Scores

Elementary School (Rebekah Potter)

- *Grade 3 Math - Riley Leonard, Bradleeh McCoy, Emmett Woods*
- *Grade 4 Math - Nolan Blakeman*

Middle/High School (Whitney Crabtree/Josh Donley)

- *Grade 7 Math - Sawyer McCain*
- *Grade 8 Math - Chelcie Fowble*
- *Algebra I - Ty Irwin and Jacob Lyons*

Superintendent's Report - discussed/informed the board of the following:

- *September 13 Homecoming (King Michael Williams; Queen Madelyn Donley)*
- *September 15-20 Apple Festival*
- *September 23-24 OAKS Cheerleading Clinic*
- *September 24 FAFSA Night at OHHS AT 6:00 pm*
- *September 25 Varsity Football game moved at 7:00 pm*
- *September 27 Band Show*
- *September 29 Afterschool began*
- *October 17 End of 1st 9 Weeks*
- *October 31 Halloween Parties and Parade*
- *Golf Colt Rainer SOC Division 2 Golfer of the Year Award
Oaks Boys Golf placed 2nd in the league as a team*

Public Participation:

- *Mr. Ritchie Erwin spoke about student participation at games. What can we do to get more students involved to add more excitement to the games?*
- *Mr. Brandon Berry addressed the Board regarding his daughter and bullying. He had to pull his daughter from school but wants her to be involved and to be able to come back to Oak Hill Schools. Mr. Mantell responded. He thanked Mr. Berry for bringing this to the administration. Mr. Berry thanked Mrs. Crabtree for addressing the current situation.*

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075-25 Approve New Business

Mrs. Stewart made the motion to approve the following items:

- A. Approve bus routes for the 2025-2026 school year.
- B. Approve Oak Hill Union Local School District does not intend to provide career-technical education to students enrolled in grades 7 and 8 for the 2025- 2026 school year.

WHEREAS Amended House Bill 487, effective September 17, 2014, requires each city, local, and exempted village school district to provide career-technical education to seventh- and eighth-grade students beginning with the 2015-16 school year, unless a waiver is obtained from the Ohio Department of Education; and WHEREAS Ohio Revised Section 3313.90(B), as amended, provides that the Ohio Department of Education shall grant such a waiver to any district which submits a resolution of its board of education indicating its intent not to provide career-technical education to students enrolled in grades seven and eight for a specified school year; and WHEREAS this Board of Education wishes to obtain such a waiver for grades seven and eight for the 2024-2025 school year;

BE IT THEREFORE RESOLVED, that the Oak Hill Union Local District Board of Education hereby specifies its intent not to provide career-technical education for its students in grades seven and eight for the 2025-2026 school year; and BE IT FURTHER RESOLVED that the Treasurer/CFO is hereby directed to certify and submit a copy of this resolution to the Ohio Department of Education, by certified mail, at her earliest opportunity, so as to ensure its receipt by the Department on a date which is in no event later than the 30th day of September, 2025.

- C. Approve the Interdistrict Transportation Agreement between Oak Hill Union Local School District and Wellston City School District for the purpose of transporting students to the National FFA Convention.

Mr. Howard made a second to the motion.

Roll Call Vote: 5 yea

Stewart yea Howard yea Elcess yea Evans yea French yea

076-25 Approve Personnel

Mr. Evans made the motion to approve the following personnel:

- A. Approved the following substitutes for the 2025-2026 school year pending all certifications.

Substitute Non-Bachelor's Teacher:

Wayne Fout, Gavin Howell, Shelby King

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Substitute Teacher's Aide:

Melissa Plummer

Substitute Secretary:

Rita Malone, Melissa Plummer

Substitute Bus Driver:

Randy Faye, Rachel Neal, Jeremy Wicker, Amanda Woods

Substitute Cafeteria Aides:

Melissa Plummer, Amanda Woods

Substitute Custodian:

Jeremy Wicker, Amanda Woods

Substitute Grounds:

Jeremy Wicker, Amanda Woods

- B. Accepted the following resignation.

Michelle Brofford, Cafeteria Aide (Effective September 25, 2025)

- C. Approved the following volunteers for the 2025-2026 school year pending certifications.

Philip Malone, JV/Varsity Boys Basketball

- D. Approved the following student teachers and field experience for the 2025-2026 school year pending all certifications.

Oak Hill Middle/High School: Gabrielle Jacobs, Lauren Wells, Jordan Howard

Oak Hill Elementary: Connor Clark, Jordan Howard, Daniel Priddy

- E. Approved the recommendation from Director of Student Services Beth McCorkle and High School Principal Whitney Crabtree the following supplemental contract for the 2025-2026 school year pending certifications.

Senior Class Sponsor

Lorrie Donley

Mr. French made a second to the motion.

Roll Call Vote: 5 yea

Evans yea French yea Elcess yea Howard yea Stewart yea

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077-25 Approve Financials

Mr. Howard made the motion to approve the following financial items:

- A. Approve the permanent appropriations and estimated resources for the 2025-2026 fiscal year.
- B. Authorize and approve the purpose, goals, and proposed budgets of student activity and athletic programs; and approve the proposed budgets for student activity and athletic funds for the 2025–2026 as submitted by the appropriate advisors and coaches.
- C. Authorize a one-year extension with the Village of Oak Hill for the original School Resource Officer contract dated September 27, 2023, for the 2025-2026 school year.
- D. Authorize the Superintendent and Treasurer to enter into an agreement with Jackson-Vinton Community Action Head Start for the 2025-2026 school year.
- E. Authorize a one-year extension with McGraw Physical Therapy for the 2025-2026 school year.
- F. Approve the MOU between South Central Ohio Educational Service Center and Oak Hill Union Local School District for Behavior Support Services in the amount of \$2000 per student.
- G. Approve Service Maintenance Agreement with Superior Office Service Inc. for copier maintenance for the 2025-2026 school year.
- H. Approve the 2025-2026 SOC League Official Pay Scale as recommended by Beth McCorkle Director of Student Services and Transportation.
- I. Approve the recommendation of Local District Coordinator Chris Jordan to enter into Transportation Agreement/Waiver/Release for the 2025-2026 school year for the following:

Parent/Guardian:

Amanda Parker

- J. Approve the donation of a 2019 EZ GO Express L6 golf cart from the Oak Hill Music Boosters for to the Oak Hill Band Program.
- K. Approve the transfer of Funds from the Class of 2025 to the Class of 2026 per Board Policy/AG 6610.
- L. Approve the request to dispose of district-owned items that are no longer needed or used for educational purposes. The District will conduct its second round of surplus sales

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through GovDeals.com, with an anticipated start date at the end of October and item pick-up scheduled for the third week of November.

M. Approve payment after the fact:

Vendor	Amount	Fund	Date
Piggly Wiggly	\$ 11.99	Cafe	6/24/2025
Hobart	\$1,952.08	Cafe	7/11/2025

N. Authorize District Principals and Superintendent to select gifts for staff.

WHEREAS, Oak Hill Union Local School District Board of Education wishes to express its appreciation and gratitude for the hard work and dedication of the district staff;

WHEREAS, as a token of its appreciation and gratitude, Oak Hill Union Local School District Board of Education wishes to provide gifts to recognize and reward such employees;

WHEREAS, state law permits boards of education, as governing bodies political subdivisions, to make expenditures of public funds for valid public purposes, such as those the governing body determines are necessary to perform a function of the political subdivision; and

WHEREAS, the Oak Hill Union Local School District Board of Education believes the expenditures of these monies for gifts for its employees will induce these employees to continue their current employment with the district, and provide positive incentive for continued academic improvement;

NOW, THEREFORE, BE IT RESOLVED, that:

- 1. The Oak Hill Union Local School District Board of Education authorizes district Principals and Superintendent to select gifts for staff for the 2025-2026 school year, and years hereafter; and*
- 2. Provision of these gifts serves a proper public purpose; and*
- 3. The Treasurer is directed to take such action that will permit the purchase and provision of these gifts to district staff.*

Mr. French made a second to the motion.

Roll Call Vote: 5 yea

Howard yea French yea Elcess yea Evans yea Stewart yea

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078-25 Field Trips/Professional Meetings

Mrs. Stewart made the motion to approve the following field trips/professional meetings:

A. Approve the following field trips for the 2025-2026 school year.

<u>Date:</u>	<u>Group:</u>	<u>Location:</u>
9/27/2025	FFA	Hocking College - State Forestry CDE
10/3/2025	Oak Hill BPA	URG - Regional Election (Rio Grande, OH)
10/16/2025	MS/HS Choir	Schuster Center (Dayton, OH)
10/18/2025	Band	Waverly HS Band Show (Waverly, OH)
10/22/2025	Band	Harry Potter Musical (Columbus, OH)
10/28/2025	MS Band Members	Vern Riffe - Haunted Illusions (Portsmouth, OH)
10/29/2025	Band	Columbus Blue Jackets Performance (Columbus, OH)
10/29/2025	Oak Hill BPA	Blue Jackets Business/Education Day (Columbus, OH)
Nov. 2025 TBA	Band	Ohio Theatre - Marching 110 Concert (Columbus, OH)
Nov. 2025 TBA	Oak Hill IT Students	URG - Business Day (Rio Grande, OH)
12/5/2025	Oak Hill BPA	TBD - Regional Competition
12/12/2025	HS Choir	Hope Haven - Community Performance (Jackson, OH)
12/16/2025	HS Choir	The Ohio Theatre (Columbus, OH)
1/7/2026	Band	Back to the Future Musical (Columbus, OH)
2/19/2026	Band/Rock-N-Roll	Vern Riffe - Skerryvore (Portsmouth, OH)
3/17/2026	MS/HS Choir	The Ohio Theatre (Columbus, OH)
4/8/2026	Band	Shawnee State - The Musician Man (Portsmouth, OH)

DATE CORRECTION:

9/25/2025	FFA	Waterford High School (Waterford, Ohio)
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B. Approve the following requests for professional meeting and travel for the 2025-2026 school year.

September 11-12, 2025	Tori Duncan	Resident Educator Mentor Training - Ross-Pike ESC*
September 11-12, 2025	Melody Antrea	Resident Educator Mentor Training - Ross-Pike ESC*
September 11-12, 2025	Tim Sowers	Resident Educator Mentor Training - Ross-Pike ESC*
September 14-15, 2025	Heath McKinniss	Ohio Basketball Coaches Association Fall Clinic*
September 15, 2025	Katherine King	SCOESC Music Teacher Meeting*
September 15, 2025	Bryce Werntz	SCOESC Music Teacher Meeting*
October 13-14, 2025	Gretchen Ehman	Ohio Association for Gifted Children Fall Conference
October 13-14, 2025	Jamie Ehman	Ohio Association for Gifted Children Fall Conference
October 26-28, 2025	Rhonda Harrison	OAASFEP 2025 Fall Leadership Conference
October 26-28, 2025	Rebekah Potter	OAASFEP 2025 Fall Leadership Conference
November 9-11, 2025	Beth McCorkle	OIAAA Annual Conference
December 17-19, 2025	Bryce Werntz	Midwest Band Clinic
January 29-31, 2026	Bryce Werntz	Ohio Music Education Association Conference

**Pre-approved by Superintendent.*

Mr. French made a second to the motion.

Roll Call Vote: 5 yea

Stewart yea French yea Elcess yea Evans yea Howard yea

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Communication:

- *Mr. Elcess stated that the scoreboard looked great!*
- ***Mrs. Harrison, Treasurer, requested to reschedule the October Board Meeting***
Requested that the Board move the October meeting to a date prior to October 15. The change is needed due to requirements in the FY26–FY27 State Operating Budget (House Bill 96) impacting the timing of district financial forecast.

079-25 Executive Session

Mrs. Stewart made the motion to enter into executive session for the current form, RC 121.22 for (8) Consideration of confidential information related to a) marketing plans, business strategy, personal finance for economic development assistance under provision of state law; b) to protect interest of applicants or possible investment of public fund expenditures. Mr. Elcess made a second to the motion.

The Board invited Mr. Mantell and Ms. Harrison to enter into executive session.

The Board entered into executive session at 5:53 p.m. and exited at 7:05 p.m.

080-25 Adjournment 7:05 p.m.

Mr. Elcess made the motion to adjourn. Mr. Evans made a second to the motion.

Roll Call Vote: 5 yea

Elcess yea Evans yea French yea Howard yea Stewart yea

The next regularly scheduled meeting will be held on October 8, 2025 at 4:30 p.m.

President

Attest:

Treasurer