

# RECORD OF PROCEEDINGS

## *Minutes of Oak Hill Union Local Board of Education Meeting*

Held January 13, 2026

*Treasurer Rhonda Harrison administered the Oath of Office to for newly elected board members Mike French and Scott Gilliland.*

Mike French, President pro-tempore, called the organizational meeting to order on January 13, 2026 at 5:30 p.m. The meeting was held at the Oak Hill High School Library, 5063 State Route 93, Oak Hill, OH.

Upon call of the roll the following members answered as present: Mike French, Tyler Evans, Scott Gilliland, and Tim Howard. Joe Elcess absent.

President pro-tempore, Mike French, conducted the nomination and approval of the 2026 Board President and Vice-President.

### **001-26 Nomination and Approval for 2026 President of the Board of Education**

Mr. Tyler Evans made the motion to nominate Mike French for President. Mr. Tim Howard made a second to the motion and to close nominations and approve Mr. French for President.

**Roll Call Vote: 5 yea; 1 absent, 1 abstain**

Evans yea Howard yea Elcess absent French abstain Gilliland yea

### **002-26 Nomination and Approval for 2026 Vice-President of the Board of Education**

Mr. Tim Howard made the motion to nominate Tyler Evans for Vice-President. Mr. Scott Gilliland made a second to the motion and to close nominations and approve Mr. Evans for Vice-President.

**Roll Call Vote: 5 yea; 1 absent, 1 abstain**

Howard yea Gilliland yea Elcess absent Evans abstain French yea

### **003-26 Establish Date, Time, and Place for Regular Monthly Meeting**

Mr. Evans made the motion to adopt the meeting place of the Oak Hill Union Local Board of Education beginning at 5:30 p.m. on the third Wednesday of each month and to be held in the location of the Oak Hill Middle/High School Library unless announced otherwise. Mr. Howard made a second to the motion.

**Roll Call Vote: 4 yea; 1 absent**

Evans yea Howard yea Elcess absent French yea Gilliland yea

### **004-26 Establishment of Travel Reimbursement for all Professional Meetings**

Mr. Evans made the motion to establish and approve the travel reimbursement at the IRS 2026 recommended rate per mile (currently 72.5 cents) for out of town professional meetings. Mr. Howard made a second to the motion.

**Roll Call Vote: 4 yea; 1 absent**

Evans yea Howard yea Elcess absent French yea Gilliland yea

### **005-26 Approve Authorizations for 2026**

Mr. French made a motion to approve the following authorizations for 2026:

- A. Approve/Authorize the Treasurer to pay bills, provided funds are available, and report monthly to the Oak Hill Union Local Board of Education amount expended for each bill.

# RECORD OF PROCEEDINGS

## *Minutes of Oak Hill Union Local Board of Education Meeting*

*Held* January 13, 2026

- B. Approve/Authorize the Superintendent to be the authorized purchasing agent for all materials and services not subject to the \$75,000.00 competitive bid requirement.
- C. Approve/Authorize the Superintendent to approve employee leaves of absence as appropriate, consistent with the provision of the Negotiated Agreements.
- D. Approve/Authorize the Superintendent to appoint a designee for appeals for student suspensions imposed by a principal.
- E. Approve/Authorize the Superintendent to exercise the authority of the Board to prohibit persons from entering upon any lands and/or premises owned or operated by the Oak Hill Union Local School District, including, without limitation, all school building, administrative offices and athletic facilities.
- F. Approve/Authorize the Superintendent to approve all staff professional leave in accordance with board policy.
- G. Approve/Authorize the Treasurer to secure advances on tax settlements when possible and invest inactive or interim funds in U. S. Government securities or securities allowable by state law. Proceeds are to be deposited in the General Fund unless otherwise specified by a trust agreement.
- H. Approve/Authorize the Superintendent, during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or non-teaching positions on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this Board, subject to a subsequent vote of ratification by this Board; provided however, that upon ratification by this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer. Nothing in this resolution shall require the Board of Education to employ or continue to employ an individual who has not provided a criminal records check satisfactory to the Board or who has not satisfied any other prerequisite to employment created by law or Board policy. The authorization provided by this resolution shall remain in effect until withdrawn by formal action of this Board.
- I. Approve/Authorize the Superintendent, on behalf of this Board, to accept resignations which have been submitted by employees during times when the Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance. The authorization provided by this resolution shall remain in effect until withdrawn by formal action of this Board.
- J. Approve/Authorize the advancement of money by the Treasurer to special funds from the General Fund on a temporary basis, in order to comply with legal restrictions placed upon credit balances.

# RECORD OF PROCEEDINGS

## *Minutes of Oak Hill Union Local Board of Education Meeting*

*Held* January 13, 2026

- K. Approve/Authorize that the Treasurer shall be designated as the person authorized to sign checks on all accounts for 2026.
- L. Approve/Authorize the Superintendent and Treasurer to apply for all State and Federal Programs deemed appropriate.
- M. Approve/Authorize the Principals to enter into contracts for yearbooks, diplomas, announcements, class rings, caps & gowns, and any other purchases from student activity funds for 2026.
- N. Approve/Authorize the Treasurer and Superintendent as the district's public records designee effective January 1, 2026.
- O. Approve the 2026 Board Member Liaisons:
  - Board Member Appoint: Legislative Liaison: Mike French
  - Board Member Appoint: Educational Liaison: Scott Gilliland

Mr. Howard made a second to the motion.

**Roll Call Vote: 4 yea; 1 absent**

French yea Howard yea Elcess absent Evans yea Gilliland yea

### **006-26 Adjournment 5:37 p.m.**

Mr. Howard made the motion to adjourn. Mr. Evans made a second to the motion.

**Roll Call Vote: 4 yea; 1 absent**

Howard yea Evans yea Elcess absent French yea Gilliland yea

\_\_\_\_\_  
President

Attest:

\_\_\_\_\_  
Treasurer