

RECORD OF PROCEEDINGS

Minutes of Oak Hill Union Local Board of Education Meeting

Held February 18, 2026

Mike French, President, called the meeting to order on February 18, 2026 at 5:30 p.m. The meeting was held at the Oak Hill High School Library, 5063 State Route 93, Oak Hill, OH.

Oath of Office for 2026 Board Member

Treasurer Rhonda Harrison administered the Oath of Office to for newly elected board member, Joe Elcess prior to roll call:

“Do you solemnly swear (or affirm) that you will support the Constitution of the United States and the Constitution of the State of Ohio; and that you will faithfully and impartially discharge your duties as Board Member of the Board of Education of the Oak Hill Union Local School District, Jackson County, Ohio to the best of your ability, and in accordance with the laws now in effect and hereinafter to be enacted, during your continuous in said office, and until your successor is elected and qualified?”

Upon call of the roll the following members answered as present: Joe Elcess, Tyler Evans, Mike French, Scott Gilliland, and Tim Howard.

015-26 Approve Minutes and Financial Reports

Mr. Howard made the motion to approve minutes and financial reports, investment report and bills paid for January, 2026. Mr. Elcess made a second to the motion.

Roll Call Vote: 5 yea

Howard yea Elcess yea Evans yea French yea Gilliland yea

Superintendent’s Report - discussed/informed the board of the following:

- *February 21, 2026 Drumline/Pep Band Competition*
- *February 26, 2026 Parent-Teacher Conferences*
- *February 27, 2026 Staff In-Service*
Middle/High School Sweethearts Dance
- *March 7, 2026 Fishing Team Swap Meet*
- *March 13, 2026 End of 3rd Grading Period*
- *March 13-15, 2026 Spring Musical*
- *March 17, 2026 Spring Band Concert*
- *Acknowledged the passing of Mr. Marc Kreisher. Keep family in thoughts and prayers.*

016-26 Approve New Business

Mr. Elcess made the motion to approve the following items:

- A. Approve the Early Childhood Education Program agreement with the Gallia-Jackson-Vinton Joint Vocational School District for the 2026-2027 school year to obtain clinical hours for students seeking the Child Development Associate Credential (CDA).
- B. Approve the appointment of Karen Jones to serve a four-year term on the Oak Hill Public Library Board of Trustees, effective January 1, 2026; and, accept the

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resignation of David Lewis from the Oak Hill Public Library Board of Trustees effective December 31, 2025; and, approve the appointment of Kent Lewis to serve the remainder of Mr. Lewis's term (expiring 2031) effective January 1, 2026.

- C. Approve the purchase of routing software and the optimization study of current student and fleet data with UniteGPS in the amount of \$2,500.00.
- D. Authorize the Superintendent and Treasurer to hire a photography service for the remainder of the 2025–2026 school year.
- E. Approve the purchase of Weight Room Technologies software package which includes a 5-year subscription, 12 iPads, cases, mounts and weight room set up in the amount of \$14,975.00.
- F. Approve the recommendation of Athletic Director Beth McCorkle to allow the Rio Grande Baseball Team to utilize the football field for a one-day practice.
- G. Approve the following calamity days.
 - Staff and Students:
 - (4) January 15, 2026
 - (5) January 22, 2026
 - (6) January 26, 2026
 - (7) January 27, 2026
 - (8) January 28, 2026
 - (9) January 29, 2026
 - (10) January 30, 2026
 - (11) February 3, 2026
 - (12) February 4, 2026
 - (13) February 6, 2026

Mr. French made a second to the motion.

Roll Call Vote: 5 yea

Elcess yea French yea Evans yea Gilliland yea Howard yea

017-26 Approve Personnel

Mr. Evans made the motion to approve the following personnel:

- A. Approved the following retirement.
 - Kay Cooper, 5-Hour Bus Driver (Effective June 1, 2026)
- B. Approved the following resignations.
 - Brittany Miller, 9 Hours/Week Custodian (Effective February 4, 2026)
 - Susan Swann, Cafeteria Aide (Effective February 4, 2026)
 - Carly Dunn, Substitute Teacher (Effective February 9, 2026)

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- C. Approved the following resignation agreement and release.

Tim Swann, Maintenance/Grounds Supervisor (Dated January 20, 2026)

- D. Approved the following 16-month other administrative contract as a new hire effective March 2, 2026 - June 30, 2027, subject to the completion of all state and local requirements.

Kim Strickland, Maintenance/Grounds Supervisor (260-Day Contract)

- E. Approved the following substitutes for the 2025-2026 school year pending all certifications.

Substitute Teachers:

Sean Dunn, Natalie Shriner, Lauren Wells, Jacey Woollett

Substitute Non-Bachelor's Teachers:

Samantha Brown, Gabrielle Jacobs

Substitute Bus Driver:

Maggie Riley

Substitute Cafeteria Aides:

Samantha Brown, Maggie Riley

Substitute Custodian:

Tony Dillon

Substitute Groundskeeper:

Tony Dillon

Substitute Mechanic's Helper:

Tony Dillon

Substitute Secretary:

Samantha Brown

- F. Approved the supplemental contracts for the 2025-2026 school year pending all certifications.

Heath McKinniss, JV Boys Track

- G. Approved the following volunteers pending all certifications.

Chris Fairchild, Football

Kurtis Strickland, Football

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John Creech, Football
Mark Nelson, Football
James Chambers, Football
Michael McCarty, Football
Jerry Nichols, Football
Drew Haislop, Football
Ryan Fowble, Softball
Garrett McKinniss, Track
Daniel Stewart, Track

Mr. French made a second to the motion.

Roll Call Vote: 5 yea

Evans yea French yea Elcess yea Gilliland yea Howard yea

018-26 Field Trips/Professional Meetings

Mr. Howard made the motion to approve the following field trip/professional meetings:

A. Approve the following field trips for the 2025-2026 school year.

<u>Date:</u>	<u>Group:</u>	<u>Location:</u>
March 30, 2026	Kindergarten	Candyland Children's Museum (Chillicothe, OH)
April 2, 2026	MSHS Cross-Categorical Classrooms	COSI (Columbus, OH)
May 8, 2026	Grade 2	Jackson-Vinton Farm Bureau (Jackson, OH)
May 8, 2026	Grade 3	Tri-City Theatre/Franklin Valley School (Jackson, OH)
May 11, 2026	Grade 4	Spare Time (Ironton, OH)
May 12, 2026	Grade 5	Spare Time (Ironton, OH)

Mr. Elcess made a second to the motion.

Roll Call Vote: 5 yea

Howard yea Elcess yea Evans yea French yea Gilliland yea

019-26 Approve Financials

Mr. Evans made the motion to approve the following financial items:

- A. Approve the district's Financial Forecast for years ending June 30, 2026 through June 30, 2029 and its submission to the Ohio Department of Education and Workforce to comply with Administrative Rule 3301-92-04 and House Bill 96.
- B. Approve a resolution accepting the amounts and rates as determined by the budget commission and authorizing the necessary tax levies and certifying them to the County Auditor.

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Fund	Amt Outside	Amt Inside	Inside Mill	Outside Mill
General	\$4,827,176.75	\$ 872,381.34	3.00	16.60
Bond				0
PI		\$ 290,793.78	1.00	
Classroom Facility				0
Total	\$4,827,176.75	\$1,163,175.12	4.00	16.60

- C. Approve the 2026 memorandum of understanding with Anew Behavioral Health for mental health services.
- D. Authorize the Treasurer to create and establish Fund 022/9026 - Unclaimed Funds, in accordance with the Ohio Revised Code Section 9.39

WHEREAS, Ohio Revised Code Section 9.39 requires a public office to establish a trust fund for the deposit and safekeeping of unclaimed monies that have remained unclaimed for a period of five (5) years; and

WHEREAS, such monies are to be retained in a separate fund and maintained in accordance with the requirements of Ohio Revised Code 9.39 until lawfully claimed by the rightful owner or otherwise disposed of in accordance with law; and

WHEREAS, the Treasurer has recommended the creation of Fund 022 – Unclaimed Funds, to properly account for such monies in compliance with state law;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Oak Hill Union Local School District, Jackson County, Ohio, that:

- 1. The Board hereby authorizes the creation and establishment of Fund 022 – Unclaimed Funds, in accordance with Ohio Revised Code Section 9.39.*
- 2. The Treasurer is authorized and directed to deposit into Fund 022 any monies determined to be unclaimed pursuant to Ohio Revised Code 9.39.*
- 3. The Treasurer shall administer and maintain said fund in compliance with all applicable provisions of the Ohio Revised Code and applicable guidance from the Ohio Auditor of State.*

- E. Approve the membership to the Ohio High School Athletic Association for the 2026-2027 school year.
- F. Authorize the Superintendent to enter into a Volunteer Coach/Volunteer Services Agreement with the identified individual for the remainder of the 2025-2026 school year.
- G. Approve the State of Ohio, Ethics Commission Financial Disclosure Payment Opt-In Form for Oak Hill Union Local School District.
- H. Approve an addendum to the existing contract with SCView software to implement the Forms Campaign module at a cost of \$1,000.00 annually.

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Mr. Howard made a second to the motion.

Roll Call Vote: 5 yea

Evans yea Howard yea Elcess yea French yea Gilliland yea

020-26 Executive Session

Mr. French made the motion to enter into executive session for the current form, RC 121.22 for (1) the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees. Mr. Evans made a second to the motion.

The Board invited Mr. Mantell and Ms. Harrison to enter into executive session.

The Board entered into executive session at 6:00 p.m. and exited at 7:00 p.m.

021-26 Adjournment 7:00 p.m.

Mr. Evans made the motion to adjourn. Mr. Gilliland made a second to the motion.

Roll Call Vote: 5 yea

Evans yea Gilliland yea Elcess yea French yea Gilliland yea

The next regularly scheduled meeting will be held on March 18, 2026 at 5:30 p.m.

President

Attest:

Treasurer