

RECORD OF PROCEEDINGS

Minutes of Oak Hill Union Local Board of Education Meeting

Held May 6, 2026

Mike French, President, called the meeting to order on May 6, 2026 at 5:31 p.m. The meeting was held at the Oak Hill High School Library, 5063 State Route 93, Oak Hill, OH.

Upon call of the roll the following members answered as present: Mike French, Joe Elcess, Tyler Evans, Scott Gilliland, and Tim Howard.

037-26 Approve Minutes and Financial Reports

Mr. Howard made the motion to approve minutes and financial reports, investment report and bills paid for April, 2026. Mr. Evans made a second to the motion.

Roll Call Vote: 5 yea

Howard yea Evans yea Elcess yea Gilliland yea French yea

➤ ***Teacher/Staff Appreciation Week***

➤ ***Bus Appreciation Week***

➤ ***Nurse Appreciation Week***

Superintendent's Report - discussed/informed the board of the following:

- *May 4-8, 2026 Staff Appreciation Week*
- *May 8, 2026 FFA Banquet*
- *May 10, 2026 Baccalaureate (7:00 p.m.)*
- *May 15, 2026 Graduation (8:00 p.m.)*
- *May 18, 2026 Kindergarten Graduation*
- *May 19, 2026 OHE Awards Assembly*
- *Preschool/Kindergarten Registration*
- *May 20, 2026 Preschool/Kindergarten Registration*
- *May 21, 2026 Last Day of School*
- *2-Hour Early Dismissal*
- *Preschool/Kindergarten Registration*
- *May 22, 2026 Staff In-Service*
- *Spring Sport Tournaments*
- *Publically congratulate Jackson City Schools for the passing of their levy.*

038-26 Approve Personnel

Mr. Evans made the motion to approve the following personnel:

- A. Approve the following substitutes for the 2025-2026 school year pending all certifications.

Extra Summer Work:

Chase Dickens

Mike Hamilton

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B. Approve the following supplemental contracts for the 2026-2027 school year.

Rylee Bates	20 Extended Days	Elementary School Counselor
Karen Spees	20 Extended Days	Middle/High School Counselor
Elizabeth Morgan		Preschool Director

Mr. Howard made a second to the motion.

Roll Call Vote: 5 yea

Evans yea Howard yea Elcess yea Gilliland yea French yea

039-26 Approve Financials

Mr. Gilliland made the motion to approve the following financial items:

A. Authorize the Superintendent and Treasurer to enter into an agreement for Design Professional Services for the construction of the MSHS Addition Project, as follows:

SELECTING STEED HAMMOND PAUL, INC. AS DESIGN PROFESSIONAL AND APPROVING AN AGREEMENT WITH STEED HAMMOND PAUL, INC. FOR THE NEW MIDDLE/HIGH SCHOOL ADDITION PROJECT

The Superintendent and Treasurer recommend Steed Hammond Paul, Inc. (the "Design Professional") as the most qualified firm to serve as the design professional and to provide the design and related construction administration services for the New Middle/High School Addition Project (the "Project"). The Superintendent and Treasurer also request authority to negotiate an agreement with the Design Professional for those services.

Rationale:

- 1. The Board requires a design professional to provide the design and related construction administration services for the Project.*
- 2. Sections 153.65 through .71 of the Ohio Revised Code prescribes a qualifications-based selection process, which is required to be followed by public entities when design professional services are needed.*
- 3. In accordance with the statutory process, the District publicly advertised and issued a request for qualifications for design professional services. Ten firms submitted statements of qualifications in response to the request for qualifications for the Project.*
- 4. The evaluation committee evaluated the statements of qualifications in accordance with the criteria outlined in the request for qualifications, and ranked the top three firms in the following order: (1) Design Professional, (2) Legat Architects, Inc., and (3) VSWC Architects; thus the evaluation committee determined the Design Professional to be the most qualified to perform the design and construction administration services for the Project.*
- 5. The Design Professional has proposed pricing for its services for the Project in the amount of \$1,092,910.00, which is comprised of a not-to-exceed basic*

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services fee of \$1,077,910.00 that includes, among other services, surveying, geotechnical engineering, and construction materials testing and special inspections, and reimbursable expenses in the not-to-exceed amount of \$15,000.00.

- 6. Based on the ranking and recommendation of the evaluation committee, the Superintendent and Treasurer recommend that the Board select the Design Professional as the firm most qualified to perform the design and related construction administration services for the Project.*
- 7. The Superintendent and Treasurer also recommend approving an agreement with the Design Professional for the design and related construction administration services for the Project in an amount not-to-exceed \$1,092,910.00, and requests authority to negotiate an agreement with the Design Professional for those services and to execute the agreement on the Board's behalf at the satisfactory conclusion of negotiations.*

The Oak Hill Union Local School District Board of Education resolves as follows:

- 1. Based on the recommendation of the Superintendent and the Treasurer, the Board adopts the ranking provided by the evaluation committee, and selects Design Professional as the firm most qualified to perform the design and related construction administration services for the Project.*
- 2. The Board approves an agreement with Design Professional for the Project in an amount not-to-exceed \$1,092,910.00, which the Board believes is fair and reasonable.*
- 3. The Board authorizes the Superintendent and Treasurer, working with other administrators and legal counsel, to negotiate an agreement with the Design Professional to perform the design and related construction administration services for the Project in an amount not-to-exceed \$1,092,910.00 and to execute the agreement and other related documents consistent with the intent of this resolution on the Board's behalf at the satisfactory conclusion of negotiations.*

Mr. Evans made a second to the motion.

Roll Call Vote: 5 yea

Gilliland yea Evans yea Elcess yea Howard yea French yea

Communication:

Mr. Howard inquired about solar farm in Bloomfield Township.

Jason gave an update. He may have more information in June.

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Minutes of **Oak Hill Union Local Board of Education** *Meeting*

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040-26 Adjournment 5:49 p.m.

Mr. Elcess made the motion to adjourn. Mr. Evans made a second to the motion.

Roll Call Vote: 5 yea

Elcess yea Evans yea Gilliland yea Howard yea French yea

There will be a special board meeting held on May 15, 2026 at 7:00 p.m. at the Middle/High School Conference Room.

The next regularly scheduled meeting will be held on June 24, 2026 at 4:00 p.m.

President

Attest:

Treasurer