

# RECORD OF PROCEEDINGS

## *Minutes of Oak Hill Union Local Board of Education Meeting*

*Held* August 11, 2026

Mike French, President, called the meeting to order on August 11, 2026 at 5:30 p.m. The meeting was held at the Oak Hill High School Library, 5063 State Route 93, Oak Hill, OH.

Upon call of the roll the following members answered as present: Joe Elcess, Tyler Evans, Mike French, Scott Gilliland, and Tim Howard.

### **050-26 Approve Minutes and Financial Reports**

Mr. Howard made the motion to approve minutes and financial reports, investment report and bills paid for June and July, 2026. Mr. Gilliland made a second to the motion.

#### **Roll Call Vote: 5 yea**

Howard    yea       Gilliland    yea       Elcess    yea       Evans    yea       French    yea

*Mr. French welcomed everyone in attendance.*

*Superintendent's Report - discussed/informed the board of the following:*

- *August 12       Meet the Teams*
- *August 13       Sixth Grade Orientation*
- *August 17       Open Houses*
- *August 20       First Day of School*
- *September 7    Labor Day (Schools Closed)*
- *The maintenance staff has done a great job (Kim)*
- *Tech has been busy. Everything is ready to go.*

### **051-26 Executive Session**

Mr. Gilliland made the motion to enter into executive session for the current form, RC 121.22 for (1) the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees; (6) preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees; (8) Consideration of confidential information related to a) marketing plans, business strategy, personal finance for economic development assistance under provision of state law; b) to protect interest of applicants or possible investment of public fund expenditures. Mr. Evans made a second to the motion.

*The Board invited Mr. Mantell and Ms. Harrison to enter into executive session.*

*The Board entered into executive session at 5:33 p.m. and exited at 7:22 p.m.*

*Joe Elcess left meeting at 7:05 pm*

### **052-26 Approve New Business**

Mr. Evans made the motion to approve the following items:

- A. Approve the list interscholastic athletics for the 2026-2027 school year.
  - Golf
  - Cross Country

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- Volleyball
- Football
- Spirit (Cheer)
- Track and Field
- Softball
- Baseball
- Basketball
- Fishing

- B. Approve the resolution for employment of substitutes with the following qualifications and salary for the 2026-2027 school year.

Education Requirements (Must have one of the following):

- Associate's Degree or 60+ semester hours
- Enrolled in an educational program at a higher education institution

Other Requirements:

- Good moral character
- Application process through the district
- BCI/FBI background checks
- Valid non-renewable substitute teaching license issued by ODE

Salary:

- \$100.00 per day (regular substitute teachers are paid \$125.00 per day and retired substitute teachers are paid \$135.00 per day)

- C. Approve the memorandum of understanding between Future Plans, Inc. (The GRIT Project) and Oak Hill High School.
- D. Approve the memorandum of understanding with Shawnee State University for the College Credit Plus program.
- E. Authorize the Superintendent and Treasurer to contract with Andrew Dodson Photography for school photography services for the 2026-2027 school year.
- F. Approve the revised admission prices for athletic events beginning with the 2026-2027 school year as presented.

|                  |          |
|------------------|----------|
| Adult            | \$ 7.00  |
| Student          | \$ 4.00  |
| Pre-Sale Student | \$ 3.00  |
| Century Passes   | \$125.00 |

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Mr. Howard made a second to the motion.

**Roll Call Vote: 4 yea; 1 absent**

Evans    yea    Howard    yea    Elcess    absent    Gilliland    yea    French    yea

### **053-26 Approve Personnel**

Mr. Evans made the motion to approve the following personnel:

A. Approved the following resignations as presented.

Tori Lewis, Grade 5 (Effective August 17, 2026)

Darla Johnson, Teacher's Aide/Study Hall Monitor (Effective October 1, 2026)

Dakota Swann, Custodian III (Effective July 30, 2026)

B. Approved the following contracts as new hires for the 2026-2027 school year, subject to the completion of all state and local requirements.

#### **Classified Contracts:**

Michael Hamilton, 5-Hour Bus Driver (1-Year, 1st) (Coin toss for seniority)

Coty Lester, 5-Hour Bus Driver (1-Year, 1st) (Coin toss for seniority)

#### **Certified Contracts:**

Ashley Merrill, MSHS Intervention Teacher (1-Year, 1st)

C. Approved the following volunteers for the 2026-2027 school year, subject to the completion of all state and local requirements.

- Greg Phillips, Football
- Jessica Williams, Jr. High Cheer

D. Approved the following additional contract hours for the 2026-2027 school year, subject to the completion of all state and local requirements.

- Kimberly Channell, 5-Hour Bus Driver to 5-Hour Bus Driver with Extra 3 Hours Clerical
- Rhonda Hatfield, Cafeteria Aide to Cafeteria Aide with Extra 9 Hours/Week Custodial

E. Approved the following supplemental contract for the 2026-2027 school year. Principals recommend the following TBT for the 2026-2027 school year:

OHHS/Special Education/Intervention

Heath McKinniss

Mr. Howard made a second to the motion.

**Roll Call Vote: 4 yea; 1 absent**

Evans    yea    Howard    yea    Elcess    absent    Gilliland    yea    French    yea

# RECORD OF PROCEEDINGS

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### **054-26 Approve Additional Personnel**

Mr. Evans made the motion to approve the following additional personnel:

- F. Approved the following additional supplemental contract for the 2026-2027 school year. Principals recommend the following TBT for the 2026-2027 school year:

OHMS/Social Studies          Josie Howard

Mr. Gilliland made a second to the motion.

### **Roll Call Vote: 3 yea; 1 absent; 1 abstain**

Evans    yea      Gilliland    yea      Elcess    absent      Howard    abstain      French    yea

### **055-26 Approve Additional Personnel**

Mr. Howard made the motion to approve the following additional personnel:

- G. Approved the following job descriptions for Middle/High School Study Hall Monitor and Receptionist/Assistant to the Treasurer.
- H. Approved the following substitutes for the 2026-2027 school year pending all certifications.

### **Substitute Teachers:**

Hilliary Blakeman  
Kendra Coleman  
Brenna Davis  
Chris Elcessor  
Debra Evans  
Sara Lively  
Connie Mercer  
Mary Sites  
Jenna Spees  
Kurtis Strickland  
Makayla Swingle

### **Substitute Non-Bachelor's Degree Teachers:**

Holly Barger  
Ryan Bethel  
Wayne Fout  
Gavin Howell  
Isabella McVey  
Jessica Williams  
Mallory Williams

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**Substitute Teacher's Aides and Paraprofessionals:**

Jarin Penwell  
Brittany Rhodes  
Jessica Williams

**Substitute Bus Drivers:**

Brian Johnson  
Debra Lowe  
Richard Puckett

**Substitute Bus Mechanic Helpers:**

Kenneth Jiles  
Donald Waldren

**Substitute Cafeteria Aides:**

Tiffany Jonas  
Sara Lively  
Jarin Penwell  
Christina Ratliff  
Jami Turner

**Substitute Custodians:**

Roger French  
Rhonda Hatfield  
Kenneth Jiles  
Tiffany Jonas  
Jarin Penwell  
Jami Turner  
Donald Waldren  
Cassandra Woods

**Substitute Groundskeepers:**

Kenneth Jiles  
Donald Waldren

**Substitute Secretaries:**

Jarin Penwell  
Christina Ratliff

**Substitute Nurses**

Debra Evans

Mr. Evans made a second to the motion.

**Roll Call Vote: 4 yea; 1 absent**

Howard    yea       Evans    yea       Elcess    absent       Gilliland    yea       French    yea

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### **056-26 Approve Additional Personnel**

Mr. Evans made the motion to approve the following additional personnel:

- I. Approved the following substitute for the 2026-2027 school year pending all certifications:

**Substitute Teacher:**

Cheryl Elcess

- K. Approved the following for Bus Driver OBI (On Board Instructors) pending all certifications as needed at the rate of \$30.00 per hour.

- Carina Dickens
- Christie Adkins
- Gerald Penix

Mr. Howard made a second to the motion.

**Roll Call Vote: 4 yea; 1 absent**

Evans yea Howard yea Elcess absent Gilliland yea French yea

### **057-26 Approve Additional Personnel**

Mr. Evans made the motion to approve the following additional personnel:

- J. Approved the following substitute for the 2026-2027 school year pending all certifications.

**Substitute Teachers:**

Baylee Gama

Leonardo Gama

Mr. Gilliland made a second to the motion.

**Roll Call Vote: 3 yea; 1 absent; 1 abstain**

Evans yea Gilliland yea Elcess absent Howard abstain French yea

### **058-26 Field Trips/Professional Meetings**

Mr. Gilliland made the motion to approve the following field trip/professional meetings:

- A. Approve the following professional meetings for the 2026-2027 school year:

|                 |                       |                              |
|-----------------|-----------------------|------------------------------|
| Becky Terry     | September 2, 2026     | GFS Food Show (Columbus, OH) |
|                 | September 29-30, 2026 | SNA Conference (Dayton, OH)  |
| Rhonda Harrison | November 15-17, 2026  | OSBA Capital Conference      |
| Jason Mantell   | November 15-17, 2026  | OSBA Capital Conference      |
| Beth McCorkle   | November 15-17, 2026  | OSBA Capital Conference      |

Mr. Evans made a second to the motion.

**Roll Call Vote: 4 yea; 1 absent**

Gilliland yea Evans yea Elcess absent Howard yea French yea

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### **059-26 Approve Financials**

Mr. Howard made the motion to approve the following financial items:

- A. Authorize the Treasurer to enter into Agreement with PublicSchoolWorks for safety, regulatory compliance and risk management for the 2026-2027 school year.
- B. Approve the 2026-2027 Membership with the Southeastern Ohio Safety Council in the amount of \$150.00.
- C. Approve the substitute pay rates for the 2026-2027 school year as follows:

| <b><u>Position</u></b>        | <b><u>Rate</u></b> |
|-------------------------------|--------------------|
| Teacher non degree            | \$100.00 per day   |
| Teacher                       | \$125.00 per day   |
| Teacher retired from Oak Hill | \$135.00 per day   |
| Bus Driver                    | \$90.00 per day    |
| Secretary                     | \$14.00 per hour   |
| Cook/Cafe Aide                | \$14.00 per hour   |
| Custodian/Grounds             | \$15.00 per hour   |
| Teacher Aide/ParaPro          | \$14.00 per hour   |
| Bus Mechanic/Helper           | \$14.00 per hour   |
| Tech Helper                   | \$14.00 per hour   |
| Home Instruction              | \$25.00 per hour   |
| OBI                           | \$30.00 per hour   |

- D. Approve the August 1, 2026 - July 31, 2027 Administrative Salaries.

Treasurer Rhonda Harrison  
Principals Whitney Crabtree, Josh Donley and Rebekah Potter  
Assistant Principal Morganne Newsom  
Local District Coordinator Chris Jordan  
Director of Student Activities and Transportation Beth McCorkle

- E. Approve the determination of impracticality of transportation for students attending CLA for the 2026-2027 school year and the district board shall offer to provide payment in lieu of transportation per ORC 3327.02.
- F. Approve the recommendation of Local District Coordinator Chris Jordan to enter into Transportation Agreement/Waiver/Release for the 2026-2027 school year for the following:

### **Parent/Guardian:**

Megan Wills  
Ashly McKibben

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- G. Authorize the Treasurer to enter into a contract for the FY76 Supervisory Services with South Central Ohio ESC pursuant to ORC 3313.843(J); 3313.845 effective July 1, 2026 and ending June 30, 2027. *The required payment will be deducted for the state foundation bi-monthly payments totaling \$48,783.63.*
- H. Authorize the Superintendent and Treasurer to enter into Regional Related Service Consortium Contract with South Central Ohio Educational Service Center for the 2026-2027 school year, as follows: *Project cost for the 2026-2027, \$72.00 per student, will be based on the May 2026 ADM Base Cost Report Line b. This is an increase of \$7.00 per student from 2026 cost.*

### **Services include:**

*Audiologist  
Vision Teachers  
Physical Therapists  
Physical Therapy Asst  
Occupational Therapist  
Occupations Therapy Asst  
Teacher of the Deaf  
Staff Coordinator*

- I. Authorize the Superintendent and the Treasurer to enter into Agreement with South Central Ohio ESC for Intervention/Alternative Educational Placement Services as needed for the 2026-2027 School Year.

Eugene Gatrell - MS/HS Intervention and ISS

- J. Authorize the Superintendent and the Treasurer to enter into Agreement with South Central Ohio ESC for Technology Services for the 2026-2027 School Year.
- K. Authorize the Superintendent and the Treasurer to enter into Agreement with South Central Ohio ESC for Personal Aide Services as needed for the 2026-2027 School Year.
- L. Authorize the Superintendent and the Treasurer to enter into Agreement with South Central Ohio ESC for Psychology Services for the 2026-2027 School Year.
- M. Authorize the Superintendent and the Treasurer to enter into Agreement with South Central Ohio ESC for Occupational Therapy Services for students attending Jackson County Board of DD for the 2026-2027 School Year.
- N. Authorize the Superintendent and the Treasurer to enter into Agreement with South Central Ohio ESC for Preschool Itinerant Teacher and Preschool Special Education Therapy Services as needed for the 2026-2027 School Year.

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- O. Approve the recommendation of Beth McCorkle, Director of Student Services, to establish the following rates for Officers/Safety Security contracted services at district events for the 2026–2027 school year and thereafter:

|                  |         |
|------------------|---------|
| Volleyball Games | \$65.00 |
| Football Games   | \$85.00 |
| Basketball Games | \$75.00 |
| Softball Games   | \$55.00 |
| Baseball Games   | \$65.00 |
| Track Meets      | TBD     |

- P. Approve the engagement of Millhuff-Stang, CPA, Inc. to provide accounting and financial statement compilation services for fiscal years 2026 through 2028, in accordance with the terms and conditions of the engagement letter dated July 31, 2026, at annual fees not to exceed \$3,750 for 2026, \$3,925 for 2027, and \$4,100 for 2028; and further authorizes the Treasurer to execute the engagement letter and any documents necessary to implement this agreement on behalf of the District.
- Q. Approve recommendation from Director of Transportation/Athletics the contracted service with Total Media for the live streaming at home varsity football and basketball games for the 2026-2027 school year.
- R. Approve the contracted services with Robnett Fire & Security for the 2026–2027 school year in an amount not to exceed \$13,820, for fire alarm, sprinkler, backflow, fire extinguisher, hood suppression, monitoring, and related fire and security inspection and maintenance services for District facilities.
- S. Authorize the Superintendent and Treasurer to enter into Title I Pooling Contract with the Gallia-Vinton Educational Service Center (ESC) for the 2026-2027 school year.
- T. Approve the establishment of the Marilyn Keairns Scholarship Fund; to accept the donation/bequest received from the Marilyn Keairns Trust for the benefit of Oak Hill High School and its eligible scholarship recipients; to appropriate the funds received to the Marilyn Keairns Scholarship Fund; and to authorize the Treasurer and appropriate District officials to establish the necessary accounts and administer and disburse the funds in accordance with the terms of the Trust, applicable Board policies, and applicable law.
- U. Approve Employer Agreement with PEBO Benefit Administrators for a period of one year beginning July 1, 2026 to provide telehealth services at the cost of \$7.95 per employee per month. *This benefit will be provided to employees who have health insurance benefits with Oak Hill Schools and will be offered voluntarily to all other employees at the cost of \$7.95 per month.*

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V. Approve the SOC League Official Pay Scale, effective beginning with the 2026–2027 school year and thereafter, as recommended by Director of Student Services/Transportation Beth McCorkle. (See attached.)

W. Approve the district’s Financial Forecast for years ending June 30, 2027 through June 30, 2030 and its submission to the Ohio Department of Education and Workforce to comply with Administrative Rule 3301-92-04 and House Bill 96.

Mr. Gilliland made a second to the motion.

**Roll Call Vote: 4 yea; 1 absent**

Howard yea Gilliland yea Elcess absent Evans yea French yea

*Communication:*

*Union:*

1. *Hire Study Hall Aide*
  2. *24-hr in Advance board agenda should be open to the public, not transparent*
  3. *Speech Therapy not posted. It is OEA work. The district responded. Have not received the post as part-time; it is their position.*
  4. *Inquired about \$1 million for gym while cutting staff. What are those rooms being used for?*
  5. *Supplemental pay - Why were some paid and others were not?*
  6. *Alexandria “Boo” Sturgill – The board needs to address.*
  7. *District to do a study why teachers do not stay in those positions.*
- *Mr. French intervened if a grievance is needed.*
  - *Mr. Gilliland inquired about an exit survey when staff leaves.*
  - *Jeremiah Shaver, from the Telegram, inquired about the financial forecast and administrative salaries.*
  - *Mr. Gilliland also asked about the use of the facility (ball fields). – Jason will follow up with formal request policy.*

### **060-26 Adjournment 7:50 p.m.**

Mr. Howard made the motion to adjourn. Mr. French made a second to the motion.

**Roll Call Vote: 3 yea; 2 absent**

Howard yea French yea Elcess absent Evans yea Gilliland yea

The next regularly scheduled meeting will be held on September 16, 2026 at 5:30 p.m.

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President

Attest:

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Treasurer